



REGULAR PLANNING COMMISSION MEETING MINUTES
December 11, 2025 7:00 PM
(Recorded for Transcription Purposes Only)

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Chair Dave Johnson called the meeting to order at 7:00 PM and the Pledge of Allegiance was said. Roll Call: Vickie Kettlewell, Dave Skogen, Chair Dave Johnson, Scott Hendrickson, and Deputy Clerk, Colleen Putnam. Excused: Terry Quick and Greg Bennett, Board Liaison. The sign-in sheet is attached.

Agenda: Vickie Kettlewell moved to **approve the amended agenda**, seconded by Scott Hendrickson and the motion carried.

Minutes: November 13, PC Meeting amend/approve: Scott Hendrickson **moved to approve the minutes**, seconded by Dave Skogen and the motion carried.

Public Input:

None

Correspondence Received:

Cass County Permit Log – November 2025: There was 1 building permit, 1 shoreland alteration, 2 SSTS permits and 2 AHT permits for the month November.

Correspondence Sent: None

Reports:

Greg Bennett, Town Board Liaison: Was not at the meeting therefore no report.

Previous Board Minutes: You received in your packets, please read them over for your information.

Old Business:

Comp Plan: The Planning Commission members looked over the Comp Plan again showing the changes discussed at the previous meeting and made a couple more changes. There is more work to be done but the PC members thought it was completed enough to send it on to the Town Board.

Proposed Commercial Zoning Area: Dave, Scott, and Vickie met on December 1, 2025 at 2:00 pm at the Town Hall to work on a map showing areas for possible commercial zoning. Dave presented eight (8) different maps showing possible commercial zoning:

A: The area where Lapka, Schloegel and Dixon are located off Hwy. 210 on Little Pine Trail. The Planning Commission members thought that area was fine.

B: The area on Cty. Rd. 18 on the Devries and Copham properties. After discussion it was decided to make that section smaller and not go to the North as much.

C: The area on Hwy. 210 on the north side where Hengel Construction and Jessica Weber property is located. PC members thought that area was fine.

D: Area on the north side of Hwy. 210 which includes St. of MN, Kossen Property, Stromgren property and Bodell property. After looking at the map it was decided it needs to be redrawn.

E: Area south of 210 by south Pillager commercial line, owned by Arthor Tierney. It was decided to redraw that property and make it smaller. There are wetlands on the south end of the property.

F: The area by Fornshell Bus on Hwy. 210. On the eastside. The PC members thought that area would be fine.

G: The area by Fornshell Bus on the west. Possibly 325' to match line on Fornshell Bus.

H: The property owned by Bob Gillson on the south side of Hwy. 210 near Semi Pro Diesel. The PC members thought that area should be made smaller.

After further discussion it was decided once Dave makes the changes on some of the maps to send them to the Town Board. Vickie Kettlewell **recommended sending the maps to the Town Board for zoning reclassification**, seconded by Scott Hendrickson. The question was called and the motion carried.

Sylvan Park: Dave informed the PC members that Marissa from the Nature Conservative would like to burn some brush piles at the park. Marissa wanted to burn the piles on Sunday, December 21, 2025 but after discussion it was decided Dave will contact her and inform Marissa this is not a good time and will figure out another time. There was discussion regarding having a park meeting at the park sometime in January or February.

New Business:
None

Annual Reviews:
None

Announcements: Read

Adjournment: Scott Hendrickson **moved to adjourn**, seconded by Vickie Kettlewell and the motion carried with the meeting being adjourned at 8:15 PM.

Minutes submitted by:
Colleen Putnam

Colleen Putnam, Deputy Clerk

PC member Scott Hendrickson approved the minutes, seconded by Dave Skogen and the motion carried.

Date: 01-08-26