



# Sylvan Township

12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / e-mail: [info@sylvantownshipmn.gov](mailto:info@sylvantownshipmn.gov) / Web-site: [www.sylvantownshipmn.gov](http://www.sylvantownshipmn.gov)

## Regular Board of Supervisors Meeting Thursday April 16, 2026 at 7pm

**Call to Order/Pledge of Allegiance/Roll Call:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting included:

<u>Supervisors</u>	<u>Present (Late)</u>	<u>Not Present</u>	<u>Clerk</u>	<u>Present (Late)</u>	<u>Not Present</u>
Greg Booth	X		Jenna Ruggles	X	
Bob Johnson	X				
Keith Card	X				
Greg Bennett	X				
Arlene Schmit	X				

**Others in attendance included:**

<u>On Agenda</u>	<u>Name/Company</u>	<u>Present</u>	<u>Not Present</u>
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	X	
Road Engineer	Bryan Drown (Bolton & Menk)		X

**Resident(s):** Dave Johnson (Sylvan Park)

The sign-in sheet is attached.

**Agenda Approved:** Presented  as Amended

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	

**Public Input:** Sylvan Park representative Johnson was at the meeting to discuss with the Board the possibility of burning some areas at the park. Chair Booth said if the Board wishes to have the Prescribed Burn Association do a controlled burn at Sylvan Park – they would need to become members of the Association. Then Chair Booth **moved to have Sylvan Township become a member of the Burn Association and pay the annual \$40 dues**, seconded by Supervisor Schmit and the motion carried. Mr. Johnson also talked about how he will be meeting with a guy from the Arb for a better plan on what flowers/trees to plant over the next week. He also mentioned finding a new picnic table for the park.

**Clerk/Treasurers Report:**

- **Meeting Minutes Approved:** as Presented  as Amended  For: **04.02.2026 BOS Mtg** with all in favor of the motion.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	



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- **Meeting Minutes Approved:** as Presented  as Amended  For: 04.10.2026 LBAE Mtg with all in favor of the motion.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- **Financials Approved:** as Presented  as Amended  For: March 2026 with all in favor of the motion.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	

**Roads:**

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not have a report.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – let the Board know that his crew has been out sweeping, chipping/brushing on 125<sup>th</sup> and Bigwater and planning to start crack sealing end of next week.
- **Road Supervisors** –
  - **Supervisor Johnson** reported the following.
    - There is a tree on Oakridge that needs to come down. He will get a brushing letter and have the resident sign since the tree is partial in right-of-way and partial in their yard.

**Reports:**

- **PAFPA Report** was provided and is attached to these minutes. The highlights included that EGL Fire Station is still up in the air, Pillager Station is still looking for a new location, there was some training, a structure burn, new tools obtained, and a controlled burn all that went well and was completed. Sylvan had 18 out of 30 runs in March
- **PC (Planning Commission) Report** was provided and the highlights included they have 2 letters of interest to join the PC and Terry and Vickie will be setting up interviews this month. Another gentleman was at the meeting who is looking at purchasing a parcel to open a pool hall.
  - **Recommendation STR** for Alex Dirks was approved by the Board with a motion and it carried.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X



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- o **Recommendation SCO** for Mark Kossen was approved with a motion by the Board with contingency on Cass County passing the zoning request to commercial land from residential and it carried.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X

**New Business:**

- **Resolution 2026-08 Support of PLP Improvement Project** was discussed and a motion was made to apply for the Sourcewell Funding for the park and the motion carried.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

- **MN Flag** discussion included whether the new flag should be adopted and flown or the past flag stay. The Township Board was split on this topic; there were two emails from residents requesting the 1893 flag stay to represent the state at Sylvan Township.

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>	<u>In Favor</u>	<u>Against</u>
Greg Booth				X
Bob Johnson			X	
Keith Card		X	X	
Greg Bennett	X		X	
Arlene Schmit			X	

**Other Township Business:**

- **Correspondence** – was read including Cass County’s Permit Log, Enphase Solar report, and an email letting the Board know that their Amazon Prime membership has been renewed.
- **Claims Approved:** Presented  as Amended  Date: **04.16.2026**  
**Claims Numbers:** 030045-030049 & E26041601 – E26041602 >> \$4,471.21  
**Payroll Numbers:** AP26041601 – AP26041602 >> \$3,121.62  
**Total: \$7,592.83**

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	

- **Other Business** – included the following.



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- **Grant items** were briefly discussed including that the PLP Project is almost ready to submit after this meeting.
- **Board's follow-up** list was reviewed and there was one item added for Clerk Ruggles to discuss Elections again in May.
- **CRVST** – Supervisor Card provided a follow-up from the Camp Ripley Veterans Trail meeting last week; the group has secured funding to complete the trail from Little Falls to the new Military Museum located outside Camp Ripley.

**Adjournment at: 8:20 pm**

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	

Minutes submitted by,

\_\_\_\_\_  
Jenna Ruggles, Clerk

\_\_\_\_\_  
Greg Booth, Chair

These Meeting Minutes Approved: Presented  as Amended  on Date: 5/7/26

<u>Supervisors</u>	<u>Introduced</u>	<u>Seconded</u>
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X