



# Sylvan Township

12956 24<sup>th</sup> Avenue SW, Pillager, MN 56473

phone: (218) 746-3652 / e-mail: [info@sylvantownshipmn.gov](mailto:info@sylvantownshipmn.gov) / Web-site: [www.sylvantownshipmn.gov](http://www.sylvantownshipmn.gov)

## Regular Board of Supervisors Meeting

Thursday May 21<sup>st</sup>, 2026 at 7:00 pm

**Call to Order/Pledge of Allegiance:** Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said.

### Roll Call:

| <u>Supervisors</u> | <u>Present (Late)</u> | <u>Not Present</u> | <u>Clerk</u>  | <u>Present (Late)</u> | <u>Not Present</u> |
|--------------------|-----------------------|--------------------|---------------|-----------------------|--------------------|
| Greg Booth         | X                     |                    | Jenna Ruggles | X                     |                    |
| Bob Johnson        | X                     |                    |               |                       |                    |
| Keith Card         | X                     |                    |               |                       |                    |
| Greg Bennett       | X                     |                    |               |                       |                    |
| Arlene Schmit      | X                     |                    |               |                       |                    |

| <u>On Agenda</u> | <u>Name/Company</u>                           | <u>Present</u> | <u>Not Present</u> |
|------------------|-----------------------------------------------|----------------|--------------------|
| Road Contractor  | Ryan Bodell (Bodell Landscaping & Excavating) | X              |                    |
| Road Engineer    | Bryan Drown (Bolton & Menk)                   |                | X                  |
| PC Chair         | (Sylvan Township)                             |                | X                  |

Resident(s): Jesse Strege (Hot Rod Ridge), Jacob Hanson, Mark Ronnei, and Lori Johnson.

The sign-in sheet is attached.

**Agenda Approval:** As Presented ☐ As Amended ☒

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 |
| Bob Johnson        |                   |                 |
| Keith Card         | X                 |                 |
| Greg Bennett       |                   |                 |
| Arlene Schmit      |                   | X               |

### Public Input:

- Mr. Strege and Mr. Hanson were here to discuss with the Township Board Hot Rod Ridge acquiring a 2<sup>nd</sup> location off County 18 to perform same functions at. Mr. Strege does not currently own the parcel. After Board discussion 3 motions were made – 1. Set Public Hearing for Hot Rod Ridge to hear public input on the 2<sup>nd</sup> location as it is close to residential areas on June 4<sup>th</sup> at 630 or following previous public hearing 2. Send a letter of recommendation to Cass County for the parcel to be rezoned as commercial vs. residential 3. Create a letter of intent for Mr. Strege indicating that the Board will approve his amendment to the current permit for a second location contingent on him acquiring the parcel, the zoning being changed to commercial, and the public hearing is completed with final determination. All motions were made and seconded by the same Supervisors and carried with all in favor.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 |
| Bob Johnson        |                   |                 |
| Keith Card         |                   | X               |
| Greg Bennett       | X                 |                 |
| Arlene Schmit      |                   |                 |



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- Mr. Ronnei was present to discuss a parcel across County 18 from the previous one discussed. He works with Craguns and they are looking at purchasing this parcel to create 20-24 storage units and some employee housing. During discussion it was noted that this would require him to rezone the parcel to commercial. Supervisor Bennett **moved to set a Public Hearing for Craguns on June 18<sup>th</sup> at 630 pm**, seconded by Supervisor Schmit and the motion was then withdrawn by Supervisor Bennett with Supervisor Schmit seconding it. It was decided that Mr. Ronnei would put together a tentative plan and bring it to the next Planning Commission meeting on June 11<sup>th</sup> – then he could move forward with the Board on June 18<sup>th</sup> at their meeting.
- Ms. Johnson was present to hear about the Zoning Changes that was on the agenda, Chair Booth moved this item up and the Board discussed it here in Public Input. Discussion included going through each proposed parcel and then a list was made with a motion to move forward with changing proposed Exhibits A, E, F, G, and H in project. Clerk Ruggles will contact Cass County and get the Rezoning Project started. Ms. Johnson had some concerns with Exhibit D being so close to residential and the Board agreed.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 |
| Bob Johnson        |                   | X               |
| Keith Card         |                   |                 |
| Greg Bennett       |                   |                 |
| Arlene Schmit      | X                 |                 |

#### Clerk/Treasurers Report:

- **Meeting Minutes Approval:** As Presented ☒ As Amended ☐ Dated: **05.07.2026 BOS Mtg**

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Abstained</u> |
|--------------------|-------------------|-----------------|------------------|
| Greg Booth         |                   |                 |                  |
| Bob Johnson        |                   | X               |                  |
| Keith Card         |                   |                 | X                |
| Greg Bennett       |                   |                 |                  |
| Arlene Schmit      | X                 |                 |                  |

- **Credit Card** policy and acknowledgement form was provided to the Supervisors to review and bring back to the next meeting.

#### Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not have a report.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – let the Board know that he has been fixing stop signs and delineators, they've been crack sealing on the South side and will do 25<sup>th</sup> and 33<sup>rd</sup> after. Next week he will start doing some patching.
- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - Had a couple of driveways



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- **Supervisor Johnson** reported the following.
  - Had a call from resident on Hardy Lake Road, saying that Anderson Brothers missed their turn and when they turned around with a fully loaded truck they cracked the pavement on Hardy Lake Road.
  - Had a request for an oversized driveway according to the Driveway and Road Ordinance. After discussion a motion was made and carried with all in favor of allowing the driveway at the 50' width. It was also mentioned to have him come get a business permit as well.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 |
| Bob Johnson        |                   |                 |
| Keith Card         |                   | X               |
| Greg Bennett       | X                 |                 |
| Arlene Schmit      |                   |                 |

- **Supervisor Bennett** reported the following.
  - RFP for Joint Community Trail is in the bidding stages for Engineering
- **210 round-about project** was discussed, and it was decided that a meeting is needed with Pillager Council and Cass County Engineer. Clerk Ruggles will set it up and invite Chair Booth and Vice-Chair Bennett.
- **Road Salt** was discussed, Clerk Ruggles received an email stating prices are coming soon but will be significantly higher than last year. They recommended we get the additional amount from last year if we can. Since Sylvan is changing to treated salt this year, the Board opted out of getting any.

#### Reports:

- **PC Report** was provided by Supervisor Bennett that the residents that were here were also at or discussed during the PC Meeting. Supervisor Bennett felt that it was best that Mr. Strege address the Board today to keep the process moving faster. There was also discussion regarding open PC spot and that Terry Quick is staying until mid-June. They also provided a recommendation to appoint Jason Lind for the open Planning Commission spot, and the motion was made with all in favor.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       | X                 |                 |
| Bob Johnson        |                   |                 | Arlene Schmit      |                   |                 |
| Keith Card         |                   | X               |                    |                   |                 |

There was also a letter of resignation from Terry Quick from the Planning Commission. There was a motion to accept his resignation as written with all in favor.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       |                   | X               |
| Bob Johnson        |                   |                 | Arlene Schmit      |                   |                 |
| Keith Card         | X                 |                 |                    |                   |                 |

Chair Booth wanted to officially Thank Terry for all his work on the PC.

- **Zoning Changes** were discussed, and it was decided that the Township would move forward with Exhibits A, E, F, G, and H being changed over from Residential Zoning to Commercial Zoning (Exhibits are attached to these minutes). *(Motion on next page)*



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| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       |                   |                 |
| Bob Johnson        |                   | X               | Arlene Schmit      | X                 |                 |
| Keith Card         |                   |                 |                    |                   |                 |

## New Business:

- **Elections** were discussed and it was agreed that we would match Cass County's additional days and hours for the Primary Election. A motion was made with all in favor of the Town Hall being open Monday through Friday from 8-230 and for Saturday, August 8<sup>th</sup>, 2026, from 9-3 and on Monday, August 10<sup>th</sup>, 2026, from 8-5 as designated hours for Early Voting.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       | X                 |                 |
| Bob Johnson        |                   |                 | Arlene Schmit      |                   | X               |
| Keith Card         |                   |                 |                    |                   |                 |

- **Gull River Cemetery** would like to use the Town Hall for a back-up location for their Memorial Day event, the motion was made with all in favor. Clerk Ruggles provided a resolution for the Board to review until next meeting for them to use the Town Hall for their Annual Meeting and the back-up location going forward every year.

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       | X                 |                 |
| Bob Johnson        |                   |                 | Arlene Schmit      |                   | X               |
| Keith Card         |                   |                 |                    |                   |                 |

## Other Township Business:

- **Correspondence** – was read including a gentleman who stopped in and said he was going to mow the Carner Section of Sylvan Cemetery and a announcement of event at Camp Confidence.

- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐

Claims Numbers: 030056 – 030057 & E26052101 – E26052102 = \$24,153.92

Payroll Numbers: AP26051501 – AP26051502 = \$3,148.43

Total: \$27,302.35

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> | <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 | Greg Bennett       | X                 |                 |
| Bob Johnson        |                   |                 | Arlene Schmit      |                   |                 |
| Keith Card         |                   | X               |                    |                   |                 |

- **Other Business** – None at this time.
- **Grant Update:** Clerk Ruggles let the Board know that Jason Lind has completed the cement and next Matt Nornberg will be completing the side doors.
- **CPR Recertification;** Clerk Ruggles found out that a new date needs to be picked for the CPR Class. After discussion it was decided that June 17<sup>th</sup>, 2026 at 6pm.

## Adjournment at: 8:55 pm

| <u>Supervisors</u> | <u>Introduced</u> | <u>Seconded</u> |
|--------------------|-------------------|-----------------|
| Greg Booth         |                   |                 |
| Bob Johnson        |                   |                 |
| Keith Card         |                   | X               |
| Greg Bennett       |                   |                 |
| Arlene Schmit      | X                 |                 |



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Minutes submitted by,

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Jenna Ruggles, Clerk

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Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☐ As Amended ☒ on Date: 6/4/2026

| <b><u>Supervisors</u></b> | <b><u>Introduced</u></b> | <b><u>Seconded</u></b> |
|---------------------------|--------------------------|------------------------|
| Greg Booth                |                          |                        |
| Bob Johnson               |                          |                        |
| Keith Card                | X                        |                        |
| Greg Bennett              |                          |                        |
| Arlene Schmit             |                          | X                      |