Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Regular Board of Supervisors Meeting
Thursday November 5th, 2026 at 7:00 pm

Call to Order/Pledge of Allegiance: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Roll Call:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	**X**			Jenna Ruggles	**X**	
Bob Johnson	**X**					
Keith Card	**X**					
Greg Bennett	**X**					
Arlene Schmit	**X**					

On Agenda	**Name/Company**	**Present**	**Not Present**
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	**X**	
Road Engineer	Bryan Drown (Bolton & Menk)	**X**	
PC Chair	Dave Skogen (Sylvan Township)	**X**	

Resident(s): Alan Petruson & Roxanne King
The sign-in sheet is attached.

Agenda Approval: As Presented ☒ As Amended ☐

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card	X	
Greg Bennett		
Arlene Schmit		X

Public Input: PC Chair Skogen was present to discuss the Cass County ESD/PC Site-Visit for Iverson; he stated that the resident on W. Lake Ridge and contractor were not present and that Cass County staff had several questions – sounds like they would not be allowing a variance without more information. Supervisor Bennett **moved to have the clerks send a recommendation to Cass County ESD stating that the Township Board would like them to put this permit application on hold for more information/another site-visit**, seconded by Supervisor Johnson and the motion carried. Mr. Petruson was in attendance to listen only. Ms. King was present to discuss putting up a gate on her driveway on Sylvan Lane. She owns the end parcel and when the Board reviewed the map it looks like she would need to have the gate only on her land as her driveway goes into the neighbors and road right-of-way. She also discussed with the Board the strip of land that is dedicated roadway to the south of the current road. She owns the property to the south of that and has had some hunters she has had to ask to leave and now has a note left by one that is somewhat threatening. The Board recommended she reach out to the Sheriff's office and reassured her that it is illegal to hunt on the dedicated roadway there. The Board said they would get some signage up.

Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Clerk/Treasurers Report:

- **Financials:** October 2026 were tabled
- **Meeting Minutes Approval:** As Presented ☒ As Amended ☐ Dated: **10.15.2026 BOS Mtg Min**

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		**X**	
Greg Bennett			
Arlene Schmit	**X**		

- **Meeting Minutes Approval:** As Presented ☐ As Amended ☒ Dated: **10.15.2026 PH Mtg Min ALPR** (minutes were approved as amended with discussion around whether minutes should read adjourned or recessed; Clerk Ruggles will review and correct as needed)

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		**X**	
Greg Bennett	**X**		
Arlene Schmit			

- **Meeting Minutes Approval:** As Presented ☐ As Amended ☒ Dated: **10.15.2026 PH Mtg Min Data Centers** (minutes were tabled and then later minutes were approved as amended with discussion around whether minutes should read adjourned or recessed; Clerk Ruggles will review and correct as needed)

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card			
Greg Bennett		**X**	
Arlene Schmit	**X**		

Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was present and discussed that we need to get in touch with Fairview regarding the 2027 Road Projects.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – Completed the Bridge work, cleaned out the culvert there as well, and Lower Sylvan work. He asked the Board if he should do another round of grading and they said yes.
- **Road Supervisors reported** –
    - **Supervisor Johnson** reported the following.
        - A few trees to clean up on Oakridge and East Lake Ridge

Reports:

- **PAFPA (Pillager Area Fire Protection Association)** was provided and is attached to these minutes. Highlights included medical monitors are ordered, they are rethinking the calendars for the future but they are ready to go to print for this year, fire prevention week went well, with the funding and budgets the department may need to drop from 22 fire fighters down to only 20 even

though they would prefer 25, and Sylvan had 16 out of 39 runs for October bringing the annual total up to 354 runs for 2026.

(Vice-Chair Bennett took over meeting and Chair Booth abstained from conversation)

New Business:

- **Sunup Solar Farm 2** – Discussion started with an update from the Township Attorney – he stated that he agrees that Sunup Solar Farm 2 should be brought to Cass County and not processed on a Township level due to the MOU we have that only states Business Permits in Commercial and Residential parcels. He also stated that the Township originally made a decision on Sunup Solar Farm 1 in their best determination and that the permit should stand because the township board did not realize that the MOU did not include Ag land parcels and the decision was made with the best intentions in mind and we will let Cass County know. The Board will still have the continued Public Hearing to provided information to the public and applicants regarding what they have received from the applicant and found during research and at their working meeting which was posted open to the public and held on October 29th, 2026, at noon at the Town Hall and included Supervisors Bennett, Card, Johnson, and Schmit. Vice-Chair Bennett did contact Jeff Woodford at Cass County and discussed this situation regarding the MOU and land zoning and that they had already passed a permit for the Sunup Solar Farm 1 previously with the best intentions and knowledge at that time.
  Extension for Permit was needed to stay in compliance with state statutes. **Motion to extend the statutory deadline for action on the Sunup Solar Farm 2 CUP Amendment application pursuant to Minnesota Statutes § 15.99 for an additional 60 days, establishing a new deadline of January 4, 2027,** motion was made, seconded, and passed with Chair Booth still not participated and abstaining from the motion.
  The extension is necessary because the public hearing has been continued to December 1, 2026, and additional time is required to receive and consider public testimony, evaluate the record, and prepare findings for Township Board action.

Supervisors	Introduced	Seconded	Abstained
Greg Booth			**X**
Bob Johnson		**X**	
Keith Card			
Greg Bennett			
Arlene Schmit	**X**		

(Chair Booth resumed control over the meeting)

- **PH Continuations** – Chair Booth opened up the continuation of the public hearings, first discussing the Automatic License Plate Readers. Discussions included that the Interim Ordinance looked ready to go to the attorney and with one correction and the motion was made, seconded, and passed.

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

Then the public hearing was motioned, seconded, and passed to be closed.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

Next discussion for the continued Data Centers public hearing. Discussions included that the Interim Ordinance looked ready to go to the attorney and the motion was made, seconded, and passed.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

Then the public hearing was motioned, seconded, and passed to be closed.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- Cass County Emergency Operations Plan review of duties for the township was tabled until next meeting.

Other Township Business:

- **Correspondence** – was read including an email with concerns from a resident – these concerns need to be passed to Anderson Brothers - the resident also needs to reach out to ESD at Cass County; Clerk Ruggles will let her know and pass onto Brad Busby (Anderson Brothers). There was also a response email from Anderson Brothers on a second complaint regarding their hours of operation that was reviewed, a notice for the Annual Opioid Settlement Fund Mtg which Supervisor Johnson said he would attend, a notice from Region Five regarding a waitlist for funds which we asked for, the Sheriff's reports for both the Township and Short-term rentals, and 2 deposits (one for Ag Credit and one from Sourcewell for Impact Funding).
- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐
  Claims Numbers: **030143 – 030150 & E26110501 – E26110512 = $12899.38**
  Payroll Numbers: **030141 – 030142 & AP26110501 – AP26110515 = $8,534.78**
  Total: **$21,434.16**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

- **Other Business** – none at this time.

Adjournment at: 8:40 pm

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card	X	
Greg Bennett		
Arlene Schmit		X

Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☐ As Amended ☒ on Date: 11.19.2026

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card	X		
Greg Bennett			
Arlene Schmit		X	