Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Regular Board of Supervisors Meeting

Thursday June 18, 2026 at 7pm

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting included:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	X			Jenna Ruggles	X	
Bob Johnson	X					
Keith Card	X					
Greg Bennett	X					
Arlene Schmit	X					

Others in attendance included:

On Agenda	Name/Company	Present	Not Present
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	X	
Road Engineer	Bryan Drown (Bolton & Menk)		X
PC Chair	Dave Skogen (Sylvan Township)		X

Resident(s):
The sign-in sheet is attached.

Agenda Approved: As Presented ☒ As Amended ☐

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

Public Input: None

Clerk/Treasurers Report:

Meeting Minutes Approved: As Presented ☐ As Amended ☒ Date: 06.04.2026

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett	X		
Arlene Schmit			

PH - Ordinances Minutes Approved: As Presented ☒ As Amended ☐ Date: 06.04.2026

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett	X		
Arlene Schmit			

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PH Hot Rod Ridge Minutes Approved: As Presented ☒ As Amended ☐

Date: 06.04.2026

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett	X		
Arlene Schmit			

Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not have anything to report.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – reported that they finished mowing one pass and finished all the shouldering per the Road Review minutes. He also reported that he went out with Anderson Brothers and they are putting together their quotes for the 6 small pavement projects. (East Lake Ridge, Happy Go Lucky, Sylvan Lane, 127th, Widmark, Oakridge, West Lake Ridge) He also graded the dirt roads and cleaned up 8 down trees from the high winds.
- **Road Supervisors reported** –
    - **Supervisor Schmit** reported the following.
        - Calcium Chloride has been completed on dirt roads.
        - A few new driveways are going in.
    - **Supervisor Johnson** reported the following.
        - Had a resident question regarding mowing.
    - **Supervisor Bennett** reported the following.
        - None
    - **Other Supervisors** reported the following.
        - None
- **LRIP/Pillager** – Clerk Ruggles received information from The City of Pillager regarding the LRIP grant that they applied for and received with us as a joint recipient. The City has made an amendment to the grant to ask for less funds to fix the pavement on 37th Avenue since the grant is now not needed for the Round About project. After a call with the City Clerk, it sounds like they are not going to move forward with that request either as they would need to pay the engineering costs associated with the project and they don't have the funds to allocate to that. The City will keep us updated if anything changes.

Reports:

- **PC (Planning Commission) Report** was provided and included that they discussed the past public hearings and meetings and that all the ordinance changes are completed. Talked about Data Centers and if they should start looking into what other Townships are doing. After discussion the Board decided that they would have Supervisor Bennett reach out to the Township Attorney to see what we need to do or can do regarding a moratorium and that Supervisor Bennett will ask the PC to start researching. Clerk Ruggles will pull the old moratorium that the Township did on Adult Use Businesses prior.

- **Pillager Lark Park Report** was provided and included that they had a working meeting. They got the park all cleaned up and ready for the summer season. They will be getting new dock boards and doing that work next week. Most of the project items have been completed – just waiting on the play equipment and kiosk.
- **Zoning** changes were briefly discussed again, and it was decided to include 2 more parcels in the group of parcels the Township will ask the County to change to Commercial. This will help the Township have more commercial land and corridor going forward.

New Business:

- **Community Outreach Day** was discussed, it was decided that we will have it on September 19th, 2026 at Sylvan Park from 11am – 2pm with a free lunch and just a couple of partnering agencies. We will get an activity together for the kids and let the Sylvan Park Committee plan some stuff.

Other Township Business:

- **Correspondence** – was read including that we received part of the property tax settlement and we received the census details from last year.
- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐ and the motion carried.
  Claims Numbers: 030066 – 030069 & E26061801 – E26061803 >> $60,306.94
  Payroll Numbers: AP26061601 – AP26061602 >> $3,104.98
  Total: $63,411.92

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X

- **Other Business** – included the following.
  - Chair Booth asked if we had any updates from the attorney on the easement off of Hardy Lake Rd for the corner parcel's driveway – Supervisor Bennett said he did not have one yet.
  - Clerk Ruggles let the Board know she reached out to a group to hold and run the candidate forum at the Town Hall and they said yes. Supervisor Bennett **moved to approve having the Candidate Forum at Sylvan Town Hall on September 8th 6pm monitored and moderated by the League of Women Voters Brainerd Lakes Area**, seconded by Supervisor Card and the motion carried. Clerk Ruggles also let the Board know that there were a few changes to the election laws and that the Affidavit of Candidacy needed to be published right away and that it was done.
  - Grants: Clerk Ruggles let the Board know that she started the Rural Needs Grant, and it should be submitted next week.

Adjournment at: 8:05 pm
(vote below)

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Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☐ As Amended ☒ on Date: **07.02.2026**

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card			
Greg Bennett		X	
Arlene Schmit	X		