Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Regular Board of Supervisors Meeting
Thursday July 2nd, 2026 at 7:00 pm

Call to Order/Pledge of Allegiance: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Roll Call:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	**X**			Jenna Ruggles	**X**	
Bob Johnson	**X**					
Keith Card	**X**					
Greg Bennett	**X**					
Arlene Schmit	**X**					

On Agenda	**Name/Company**	**Present**	**Not Present**
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)		**X**
Road Engineer	Bryan Drown (Bolton & Menk)	**X**	
PC Chair	(Sylvan Township)		**X**

Resident(s):
The sign-in sheet is attached.

Agenda Approval: As Presented ☐ As Amended ☒

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card	**X**	
Greg Bennett		
Arlene Schmit		**X**

Public Input: None at this time.

Clerk/Treasurers Report:

- **Meeting Minutes Approval:** As Presented ☐ As Amended ☒ Dated: **06.18.26 BOS Mtg Mins**

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card			
Greg Bennett		**X**	
Arlene Schmit	**X**		

- **Financial Statements Approval:** Month: **June 2026** were tabled until next meeting.
- **Budget Worksheets: Q2 2026** were tabled until next meeting.
- **Driveway Permit** list for **Q2** was reviewed.

Roads:

- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – was not present but provided a written report and the estimates for the seven areas he was looking at with Anderson Brothers for small projects to get completed possibly this year. His report also included that there

were quite a few trees down from the storms and areas on Upper Sylvan, East Lake Ridge and Golf Course Cir could use some brushing. He also reported that all the known cut and patch areas are completed. As the Board reviewed and discussed the list of small projects. They will discuss it more at their next Board meeting when they have the budget in front of them.

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was present but did not have anything to report. Supervisor Bennett thought that we should start reviewing a couple of roads for next year's road projects. A carried motion was made to **have Mr. Drown review and write up some costs for West Lake Ridge, Happy Go Lucky, and Dandelion Drive for next year's possible road projects**.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		**X**
Keith Card		
Greg Bennett	**X**	
Arlene Schmit		

- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - Had calls on trees, one driveway completed, and a letter of concern to go out.
  - **Supervisor Johnson** reported the following.
    - Had a couple calls on down trees.
- **Supervisor Bennett** reported the following.
  - **Storms** – when there is a storm, he would like to see Ryan and team go out and review each road as to not wait and rely on residents to call about down trees or other issues. We will look into having them utilize Survey123 on Township tablets or their phones.
  - **Easement/Driveway** – was reviewed by the Township Attorney and found that there is not a current easement for the parcel off Hardy Lake Road. A carried motion was made to **have Mr. Drown (Bolton Menk) draw up easement paperwork for the parcel and bring it back to the Board next month**.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		**X**
Keith Card		
Greg Bennett	**X**	
Arlene Schmit		

Old Business:

- **Moratorium/Data Centers** – Supervisor Bennett discussed this topic with the Township Attorney; his recommendation was to draft a 5-year moratorium. After discussion a carried motion was made to **have the Attorney draft a 5-year moratorium on data centers**.

Supervisors	Introduced	Seconded	Supervisors	Introduced	Seconded
Greg Booth			Greg Bennett	**X**	
Bob Johnson			Arlene Schmit		**X**
Keith Card					

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Reports:

- **PLP (Pillager Lake Park) Report** was tabled until next meeting, as dock boards were not ready.
- **Joint Community Trail** – is tabled until next meeting.

New Business:

- **Newsletters vs. Postcards** for the notice to residents regarding the Primary Election were discussed and Clerk Ruggles shared the postcard she created in advance. A carried motion was made **to use with the postcard style for the primary election notice and a full newsletter in late September for the general election notice**.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- **Cass County ESD site visits/variance list** was added to the agenda and discussed as there was 2 reclassifications on the list – which the Board knew of previously and has sent one recommendation up to Cass County previously for Mr. Strege; the Board felt we should send another recommendation for Mr. Ronnei as well. Lastly there was a variance list for a resident off of Mile Lake Road. Supervisor Bennett is aware of the situation and the request; he had been working with the property owners on an easement dispute previously and will follow up directly with the County on this one.

Other Township Business:

- **Correspondence** – was read including Cass County Sheriff reports, EFT from Cass County for property taxes (last portion), and Cass County permit log from ESD.
- **Claims/Payroll:** During review of the claims, it was noted that we pay for a fax line each month which is hardly used. Clerk Ruggles suggested we remove the line and the Board agreed with a carried motion.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson	X	
Keith Card		
Greg Bennett		X
Arlene Schmit		

Approval: As Presented ☒ As Amended ☐ | Claims Numbers: **030070 – 030078** (with check numbers 030073-030075 being voided) **& E26070201 – E26070212 = $49,936.32**
Payroll Numbers: **AP26070201 – AP26070213 = $6,781.65**
Total: **$56,717.97**

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X

- **Other Business** – included the following.
  - **Grants:** new cycle for Sourcewell will be opening mid-month, Clerk Ruggles submitted the one for election funds, Supervisor Schmit received an update on the Pillager Lake Park regarding changes for donated costs, and the Sylvan Town Hall upgrades will be finalized with garage doors and electrical in 2 weeks.
  - **Supervisor Bennett** unavailable for July 9th PC Meeting – Supervisor Booth will cover and August 13th PC Meeting – Supervisor Schmit will cover. He will also miss the August 20th Board Meeting.
  - **Shred program** – was discussed as we will be having the Community Outreach Day at Sylvan Park this year, Clerk Ruggles asked if we should get extra bins at the Town Hall for the week prior; Supervisor Bennett said he would like to see us always offer free shred services to our residents. After discussion it was agreed upon to have Clerk Ruggles add this to the Township Website.

Adjournment at: 8:06 pm

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		**X**
Arlene Schmit	**X**	

Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☐ As Amended ☐ on Date: 7.16.26

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett	X		
Arlene Schmit			