Sylvan Township
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Regular Board of Supervisors Meeting
Thursday August 6th, 2026 at 7:00 pm

Call to Order/Pledge of Allegiance: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Roll Call:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	**X**			Jenna Ruggles	**X**	
Bob Johnson	**X**					
Keith Card	**X**					
Greg Bennett	**X**					
Arlene Schmit	**X**					

On Agenda	**Name/Company**	**Present**	**Not Present**
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	**X**	
Road Engineer	Bryan Drown (Bolton & Menk)	**X**	
PC Chair	(Sylvan Township)		**X**

Resident(s): Alan Petrusson and Alex Harding
The sign-in sheet is attached.

Agenda Approval: As Presented ☐ As Amended ☒

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card	**X**	
Greg Bennett		**X**
Arlene Schmit		

Public Input: Mr. Harding would like the Board to look into passing an Ordinance on blocking the use of license plate readers on roads in Sylvan Township. After some discussion the Board decided to have the Planning Commission do some research on this subject and provide a recommendation.

Clerk/Treasurers Report:

- **Meeting Minutes Approval:** As Presented ☒ As Amended ☐ Dated: **07.16.2026 BOS Mins**

Supervisors	Introduced	Seconded	Supervisors	Introduced	Seconded
Greg Booth			Greg Bennett		
Bob Johnson			Arlene Schmit	**X**	
Keith Card		**X**			

- **Financial Statements Approval:** As Presented ☒ As Amended ☐ Dated: **July 2026**

Supervisors	Introduced	Seconded	Supervisors	Introduced	Seconded
Greg Booth			Greg Bennett		
Bob Johnson			Arlene Schmit	**X**	
Keith Card		**X**			

- Budgets Graphs were reviewed and it was noted that the IRS mileage rate has increased to .76 per mile. Clerk Ruggles also let the Board know that she moved $120,000 from the checking account into the money market account.

Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – provided the preliminary cost estimate for the 2027 road projects. After discussion the Board feels, they would probably plan to do Dandelion and West Lake Ridge roads next year, more discussion to come.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – let the Board know that he has started mowing and will continue next week. We received 2/3 of the salt and sand is mixed, expecting the final 1/3 tomorrow. Supervisor Schmit added that she increased the amount of salt we were getting by 15 tons because of a trucking and ordering conflict. After some discussion on the estimates for the different small road projects, it was approved with an all in favor motion to move forward with 127th/11th intersection and East Lake Ridge repairs which Bodell will get on the calendar.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		X
Arlene Schmit	X	

- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - There is a camper in the cul-de-sac on Beaver Dam Road – and a resident letter should go out to them to move it.
  - **Supervisor Johnson** reported the following.
    - Finished up a final driveway review
    - 25th/Wilderness and some areas in Scearcyville are having issues with dirt bikes riding in and out of the ditches and breaking away the shouldering from our roads. A resident letter should go out for the resident who the Sheriff tried to stop and talk with.
  - **Other Supervisors** reported the following.
    - Supervisor Card reported that several trucks from a house on 13th Ave have been doing burn outs and tearing up shouldering on our road and a letter should go out to them as well.
    - There is tape across a private road behind the town hall and we should send a letter to that resident as well.
    - Chair Booth discussed that we had an email from a resident who wanted to deed land to the township that is already road right-of-way land. He explained that Clerk Ruggles checked with MAT attorney and in the end, he responded to let the future residents know that they should deed the land to the adjacent landowners as Sylvan Township already has the road right-of-way recorded.

Reports:

- **PAFPA (Pillager Area Fire Protection Association)** was provided and is attached to these minutes. Highlights included that 2 new applicants finished training, one fire fighter quit, they will be helping at the upcoming PGA tournament, there is more combined training coming up and after the busy season they will be doing some controlled burning at Cragun's Resort. Sylvan had 20 out of 43 fire runs in July 2026.

Old Business:

- There was a brief discussion regarding Assisted Living houses and Group Homes. Supervisor Bennett was going to do some more research and review Cass County's Ordinances.
- **Rezoning classification application** was reviewed by the Board that Clerk Ruggles put together and was approved with a motion and all in favor.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

New Business:

- **Community Outreach Day** banner and flyers were discussed and voted on.

Other Township Business:

- **Correspondence** – was read including a couple deposits, the Cass County Sheriff's reports and permit log.
- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐
  Claims Numbers: **030100 – 030105 & E26080601 – E26080616 = $26,298.53** *(Voided E26080606)*
  Payroll Numbers: **030086 – 030099 = $691.18 & AP26020201 – AP26020213 = $6,015.44**
  Total: **$33,005.15**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

Clerk Ruggles asked to add the Great Lakes Salt Company to the ACH List and it was approved with a motion and all in favor.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

- **Other Business** – included that Supervisor Johnson had to reach out to People Security and Vision Electrical over the last 2 weeks. First the job that was performed by Vision Electrical in the shops was not complete and so he had them come back out. Also, the security cameras started going down one at a time and when Clerk Ruggles called they pushed her back until mid-August for a work order. He called and stressed the urgency, so a tech supervisor came out and had to replace one camera and got the others back up on the correct frequency.

Adjournment at: 8:47 pm

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		**X**
Greg Bennett	**X**	
Arlene Schmit		

Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☐ As Amended ☒ on Date: 08.20.26

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett			
Arlene Schmit	X		