Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Regular Board of Supervisors Meeting

Thursday September 19, 2026 at 7pm

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said. Those present at the meeting included:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	X			Jenna Ruggles	X	
Bob Johnson	X					
Keith Card		X				
Greg Bennett	X					
Arlene Schmit	X					

Others in attendance included:

On Agenda	Name/Company	Present	Not Present
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	X	
Road Engineer	Bryan Drown (Bolton & Menk)	X	
PC Chair	(Sylvan Township)		X

Resident(s): None

The sign-in sheet is attached.

Agenda Approved: As Presented ☐ As Amended ☒

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

Public Input: None

Clerk/Treasurers Report:

Meeting Minutes Approved: As Presented ☒ As Amended ☐ **Date: 08.20.2026**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		X
Arlene Schmit	X	

Financial Statements Approval: As Presented ☒ As Amended ☐ Month: **August 2026**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		**X**
Arlene Schmit	**X**	

Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – let the Board know that he looked into the radar program for the cemetery and it looks like it would be around $5,000. The Board said they would look for a grant or budget for it in 2027. The Board also asked Mr. Drown about Crow Wing Circle Drive and whether he believes it is a full township road or partial. After discussion and review of the road recordings that the Township has, it was decided that it is not fully township at this time and that Clerk Ruggles would reach out to Cass County to see if there is another recording that the Township is missing. A motion was made, seconded and carried to have Mr. Drown get bids for the 2027 road project (West Lake Ridge and Dandelion).

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – let the Board know that he cut down some branches on 13th and added the speed limit signs on West Sylvan and Scearcyville. After discussion, Supervisor Johnson asked Mr. Bodell to add a speed sign on each of the Scearcyville ones and add a double sided in the middle. He also wanted a double-sided speed sign up further on West Sylvan, he will mark.
- MnDOT provided the final maintenance agreement Resolution 2026-14 and contract, after review there was a motion, second and it passed as amended to have the Chair and Clerk sign.

Resolution 2026-14

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett		
Arlene Schmit	X	

Contract

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett		
Arlene Schmit	X	

- **Road Supervisors reported** –
  - **Supervisor Schmit** reported the following.
    - Reviewed a new driveway.
  - **Supervisor Johnson** reported the following.
    - Worked on getting the radar signs up – but a couple are broke and he has the one up on Wilderness right now.
    - Still need 2 trees on Oakridge taken down.
    - He let the Board know that he attended the Cass County PC Meeting and they approved the commercial rezoning application the Township submitted.

Reports:

- **PAFPA report** was provided by Supervisor Johnson and is included in the minutes of this meeting. Highlights included looking at getting a new LED lighting tower on one of the trucks, PGA tournament went well, still in process of getting the medical monitors, and Sylvan had 18 out of 37 runs for August 2026.

- **PC (Planning Commission) report** was provided by Supervisor Bennett and included discussion about zoning and residential permitting and a recommendation for Mr. Knutson and the Corner Store for an Amendment to their permit. After the discussion, a motion was made, seconded, and carried for a recommendation to the Board on the approval of the Corner Store's amendment to add an additional gas island.

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- **Pillager Lake Park report** was provided by Supervisor Schmit and mentioned that they had a meeting, and a resident was present who had a lot of ideas for the park improvements. The group decided on where the kiosk and new play equipment would be placed.

New Business:

- Dave Johnson asked Clerk Ruggles to mention to the Board that he is not getting much help at Sylvan Park and he would like to get a new committee together. Chair Booth recommended we have an 'Interest Meeting' prior to the November PC meeting.

Other Township Business:

- **Correspondence** – was read including that the MAT Annual Conference is at Grandview this year, the monthly Enphase solar report, an invite from CWSW, and an invite from East Gull Lake regarding the Gull Lake Trail meeting.
- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐ and the motion carried.
  Claims Numbers: 030128 – 030131 & E26091701 – E26091707 >> $3,889.39
  Payroll Numbers: AP26091601 – AP26091602 >> $2,907.5
  Total: $6,796.89 plus the payment on Certificate of Indebtedness of $56,569.96 = **$63,366.85**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett	X	
Arlene Schmit		X

- **Other Business** – included the following.
  - **Community Day** discussion regarding the bad weather expected on Friday and how we don't want Cass County, DNR, and the Fire to come out with little to no residents coming or to get stuck or dig up the park grounds. Pillager PTO/Lions group have also now planned an event at the same time as ours with more kid activities. After the discussion it was decided to cancel this year's Community Outreach Day at Sylvan Park.

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Adjournment at: 8:50 pm

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		X
Arlene Schmit	X	

Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented x As Amended on Date: 10.1.26

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card			
Greg Bennett		X	
Arlene Schmit	X		