Sylvan Township
12956 24th Avenue SW, Pillager, MN 56473
phone: (218) 746-3652 / e-mail: info@sylvantownshipmn.gov / Web-site: www.sylvantownshipmn.gov

Regular Board of Supervisors Meeting
Thursday September 3rd, 2026 at 7:00 pm

Call to Order/Pledge of Allegiance: Chair Booth called the Board of Supervisors Meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Roll Call:

Supervisors	Present (Late)	Not Present		Clerk	Present (Late)	Not Present
Greg Booth	**X**			Jenna Ruggles	**X**	
Bob Johnson	**X**					
Keith Card	**X**					
Greg Bennett	**X**					
Arlene Schmit	**X**					

On Agenda	**Name/Company**	**Present**	**Not Present**
Road Contractor	Ryan Bodell (Bodell Landscaping & Excavating)	**X**	
Road Engineer	Bryan Drown (Bolton & Menk)		**X**
PC Chair	(Sylvan Township)		**X**

Resident(s): David Winkelman, Vickie Kettlewell, Alexander Hardy, and Alan Petrusson.
The sign-in sheet is attached.

Agenda Approval: As Presented ☐ As Amended ☒

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		
Keith Card		**X**
Greg Bennett		
Arlene Schmit	**X**	

Public Input: Mr. Winkelman & Ms. Kettlewell introduced Sunup Ranch Solar Farm 2 project, Chair Booth excused himself from the Board and joined them as a resident and participant for this project. Ms. Kettlewell provided background and history on the ranch and Mr. Booth added information regarding future plans at the ranch. Mr. Winkleman introduced the project and explained more on the Solar. After discussion a motion was made, seconded and carried to accept the Planning Commission's recommendation: **to proceed with the amendment to their original Sunup Ranch Solar Farm 1 CUP with the stipulation they would need a public hearing to notify neighbors around the new location.**

Supervisors	**Introduced**	**Seconded**
Greg Booth		
Bob Johnson		**X**
Keith Card	**X**	
Greg Bennett		
Arlene Schmit		

Then a motion was made, seconded and carried **to set a Public Hearing on October 1st, 2026 at 6pm.**
(Motion is on next page)

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Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett		
Arlene Schmit	X	

Clerk/Treasurers Report:

- **Meeting Minutes Approval:** As Presented ☒ As Amended ☐ Dated: **08.20.2026 BOS Mins**

Supervisors	Introduced	Seconded	Abstained
Greg Booth			
Bob Johnson			
Keith Card		X	
Greg Bennett			X
Arlene Schmit	X		

- **Closed Meeting Minutes 08.20.2026** were reviewed; no corrections were discussed – because it was a closed meeting.
- **Financial Statements Approval:** were tabled until next meeting for month ending **August 2026**
- **Budget** items related to payroll were tabled until the next meeting.

Roads:

- **Bryan Drown, Road Project Engineer, Bolton & Menk** – was not present and did not have an update at this time.
- **Ryan Bodell, Road Contractor, Bodell Landscape & Excavation** – let the Board know that they finished the road project on 127th/11th intersection and East Lake Ridge. Anderson Brothers have also completed their side of those projects. He has also been out on Dandelion to repair some holes and rough road in the dirt section.
- **Road Supervisors reported** –
    - **Supervisor Schmit** reported the following.
        - Received call regarding Armour Pass, after Clerk Ruggles research it was determined that it is a township road and will need to be brought up to minimum maintenance road standards if a resident purchased property off road for access.
        - Received a new driveway request
    - **Supervisor Johnson** reported the following.
        - Received and signed off on a final driveway request
        - Received call for driveway on West Gull River Rd, resident wants to move his access to the north side of the mailboxes instead of the south side. He approved with culvert.
        - Several calls and complaints regarding speeding and speed limit signs. Requested Clerk Ruggles to order more signs. Would like to see one put on West Sylvan as that one is gone, would like to see a double sign on both ends of Scearcyville, and review Wilderness – remove radar sign from post.

- Spoke with Cass County and sounds like Hwy 36 project will be wrapping up towards the end of October with the bridge work possibly being pushing to 2028.

- **Supervisor Bennett** reported the following.
  - Agrees with removing radar sign from Wilderness and has added new battery in radar sign on Hardy Lake Rd.

- **Street Signs** were discussed and possible new hardware to make it harder to steal. There were 13 new speed limit signs and 3 stop signs ordered.

Old Business:

- **Moratoriums** were discussed, we will need public hearing for both License Plate Readers and for Data Centers. A motion was made, seconded and carried to have a **Public Hearing on October 15th, 2026 at 6:00 pm to discuss the possibility of having a moratorium on License Plate Readers and to have a second Public Hearing also on October 15th, 2026 at 6:30 pm to discuss the possibility of having a moratorium on Data Centers with the Regular Board meeting to immediately follow.**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

- **Sylvan Cemetery** updates from Chair Booth, that he found some extra documents at the Cass County Historical Museum for us to add to our file.
- **Pillager Lake Park** update was tabled until next meeting.

New Business:

- **Election Hours** were discussed; Clerk Ruggles explained how the laws have changed for Early Voting locations and what the Township would need to continue as an Early Voting location. Discussion included allowing multiple election judges to help cover during the early voting process to prevent the Clerks from being overwhelmed with hours. After discussion a motion was made, seconded and carried **to approve adding the additional hours per the state for Early Voting and keeping our regular business hours the same.**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		
Greg Bennett		X
Arlene Schmit	X	

- **Office Shop** provided a proposal for a new copier and contract. A motion was made, seconded and carried **to have Clerk Ruggles move forward with the upgrade.**

Supervisors	Introduced	Seconded	Supervisors	Introduced	Seconded
Greg Booth			Greg Bennett		
Bob Johnson		X	Arlene Schmit		
Keith Card	X				

- **Resolution 2026-12** was reviewed and a motion was made, seconded and carried **to accept Resolution 2026-12 Establishing a Policy for Access to Township Records and Recovery of Costs Associated with Data and Record Requests** as amended.

Supervisors	Introduced	Seconded	In Favor	Nay
Greg Booth			X	
Bob Johnson				X
Keith Card		X	X	
Greg Bennett	X		X	
Arlene Schmit			X	

- **Resolution 2026-13** was reviewed and a motion was made, seconded and carried **to accept Resolution 2026-13 Supporting the Application for Sourcewell Impact Funding for an Outdoor Warning Siren Project.**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

- **Candidate Forum Questions** – the Board was asked to bring questions they would like to have asked at the Forum next Tuesday.

Other Township Business:

- **Correspondence** – was read including capital credit received from CTC, Cass County Permit log, STR Sheriff report, denial update on the Rural Needs grant, and receipt from Faith in Action.
- **Claims/Payroll Approval:** As Presented ☒ As Amended ☐
  Claims Numbers: **030123 – 030127 & E26090301 – E26090310 = $40,546.33**
  Payroll Numbers: **030110-030122 & AP26020201 – AP26020213 = $8,368.27**
  Total: **$48,914.60**

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		
Keith Card		X
Greg Bennett	X	
Arlene Schmit		

- **Other Business** – none at this time.

Adjournment at: 8:54 pm

Supervisors	Introduced	Seconded
Greg Booth		
Bob Johnson		X
Keith Card		
Greg Bennett	X	
Arlene Schmit		

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Minutes submitted by,

_____ _____

Jenna Ruggles, Clerk Greg Booth, Chair

These Meeting Minutes Approved: As Presented ☒ As Amended ☐ on Date: 9/17/2026

Supervisors	**Introduced**	**Seconded**	**Abstained**
Greg Booth			
Bob Johnson			
Keith Card			
Greg Bennett		X	
Arlene Schmit	X		